

Job ID: IQOQIIBK091ADM124

The Institute for Quantum Optics and Quantum Information Innsbruck ([IQOQI-IBK](#)) of the Austrian Academy of Sciences ([OeAW](#)), Austria's leading non-university research and science institution, dedicates its work to theoretical and experimental basic research in the areas of quantum science. IQOQI is pleased to invite applications for the position of

GENDER OFFICER (F/M/X)

(full-time, 40h per week)

Your tasks:

- Developing an overall strategy with the goal to significantly strengthen and support gender equality and gender inclusivity at the institute
- Further development and maintenance of the interactive digital platform atom*innen, a website with specified functionalities to inform, support, empower and connect female physicists
- Planning and implementing services and measures such as mentoring and training activities, establishing a central contact point for national and international partners, and organizing as well as developing other actions to promote and strengthen gender inclusivity in cooperation with partners from science and business
- Supporting and fostering measures and international actions within the quantum physics community
- Target group-specific communication addressing people from research, business, public administration and the general population alike, as well as press work and management of the social media channels based on a dissemination strategy
- Coordinating editorial processes for calls for proposals in gender-mainstreaming related action, annual reports and newsletters
- Representing the IQOQI gender office in committees and events

Your profile:

- Successfully completed master's degree, preferably with a focus on STEM fields, and experience or training in the fields of gender equality and diversity
- Experience in data analysis and data presentation
- Experience and/or interest in press work, public relations and science communication
- Excellent communication skills in spoken and written English. Knowledge of German is an asset.
- Proactive mindset, responsible, friendly collaborator and team player as well as able to work independently, self-organisation skills, good time-management

Our offer:

- A multifaceted and exciting field of activity in a dynamic environment
- An appreciative and motivating working environment in a supporting team
- Flexible working hours and numerous attractive benefits

Alongside a collegial working environment, we offer you an exciting field of activity in an interesting position with a long-term perspective in an internationally renowned research institute. You can expect a gross salary based on the applicable collective agreement of EUR 50.029,70 per year (on a full-time basis). An overpayment based on qualification and professional experience is possible. We invite you to send your application (including a letter of motivation) to Elisabeth Huck at iqoqi-ibk@oeaw.ac.at mentioning "IQOQI-GenderOfficer_ÖAW". Applications are considered until the position is filled.

The Austrian Academy of Sciences (OeAW) pursues a non-discriminatory employment policy and values equal opportunities, as well as diversity. Individuals from underrepresented groups are particularly encouraged to apply.