**SoE-PF@** **OeAW Programme 2024**

**Attachment 2**

**SUPPORT LETTER**

<< the NAME of the institute’s director >>, confirms its intention to host << full name of the Postdoctoral Fellow>>, for the execution of the project << acronym of the project >>, under the supervision of << name of the Supervisor>>.

The <<name of the institute >> commits itself to:

1. Host and engage the Postdoctoral Fellow for the duration of the project;
2. Provide — during the implementation of the project — support to the Postdoctoral Fellow providing the following

* infrastructure & equipment:
* access (rights) to:
* services:

necessary for conducting the research as outlined in the Seal of Excellence awarded MSCA proposal, proposal number;

1. Provide the Postdoctoral Fellow with administrative assistance;
2. Acknowledges and adheres to the principles set out in the Commission Recommendation on the European Charter for Researchers.

I hereby confirm (please tick as appropriate):

* that I support the application under the OeAW SoE-Postdoctoral Fellowship Programme
* that the Supervisor is employed for the duration of the project
* that the infrastructure (rooms, (laboratory) workstations, etc.) necessary for implementation of the project will be made available by the institute, if the application is approved
  + Laboratory space: xxx
  + Equipment (including approvals for use and maintenance of the same): xxx worth EUR xxx
* that the prerequisites, if any, for installation and operation of equipment applied for are fulfilled at the institute
* that the following costs cannot be covered by the Research Training and Networking costs and will therefore be paid out of the institute's global budget:
  + total funding out of the institute's global budget: xxx
  + expected staff costs: xxx
  + expected cost of equipment/residual depreciation: xxx
  + expected cost of materials: xxx
* I am aware that there will be no overhead costs attributed to the institute.
* I know OeAW's [IP Strategy](https://www.oeaw.ac.at/fileadmin/Verwaltung/di/PDF/OEeAW_IP-Strategie_2018-02-21.pdf) and that the expected results listed below will be/are of relevance in this regard and that contacting of/coordination with the Knowledge Transfer Office will be done in this regard: (see: <https://www.oeaw.ac.at/index.php?eID=dumpFile&t=f&f=69370&token=58f660575b4d53ff8a8627a43cc5f5c2ff3cfb9d>)
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Signature:….……………………………………. Signature:…………………………………….

Director [name in capitals] Supervisor [name in capitals]